



**CITY COUNCIL
REGULAR SESSION MINUTES
DECEMBER 19, 2018**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gene Kruppa, Place 1
Maria Amezcua, Mayor Pro Tem, Place 2
Anne R. Weir, Place 3
Dr. Larry Wallace Jr., Place 4
Deja Hill, Place 5
Valerie Dye, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia Tijerina, City Secretary
Lydia Collins, Director of Finance
Scott Dunlop, Assistant Development Services Director
Sarah Friberg, Court Clerk
Mike Tuley, Director of Public Works
Tracey Vasquez, HR Coordinator
Denver Collins, Captain

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Jonse at 7:00 p.m. on Wednesday, December 19, 2018, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, HR Coordinator Vasquez, led the Pledge of Allegiance.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

1. **Consideration, discussion, and possible action to approve the City Council Minutes of the December 5, 2018, Regular Meeting.**
2. **Consideration, discussion, and possible action on the acceptance of the November 2018 Departmental Reports:**
 - **Police – Ryan Phipps, Chief of Police**
 - **Development Services – Scott Dunlop, Assistant Dev. Services Director**
 - **Community Development – Sammie Hatfield, Comm. Dev. Manager**
 - **Municipal Court – Sarah Friberg, Court Clerk**
 - **Public Works – Mike Tuley, Director of Public Works**
 - **Finance – Lydia Collins, Director of Finance**

Council Member Kruppa inquired about the projected start date for the Manor Commons Senior Apartments. City Manager Bolt stated that the construction had started.

MOTION: Upon a motion made by Council Member Dr. Wallace Jr. and seconded by Mayor Pro Tem Amezcua the Council voted seven (7) For and none (0) Against to approve and adopt all items on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

3. **Consideration, discussion and possible action on an ordinance amending the Manor Code of Ordinances, Appendix A Fee Schedule.**

The City staff's recommendation was that the City Council approve Ordinance No. 538 amending the Manor Code of Ordinances, Appendix A Fee Schedule.

Assistant Development Services Director Dunlop discussed the amendments for the Manor Code of Ordinances, Appendix A Fee Schedule.

Council Member Kruppa inquired about the Senior Citizens age limit for the water discount fee.

Director of Finance Collins stated that the City did not have an age limit set at this time for the Senior Citizens discount.

Council Member Kruppa expressed his concerns for not having a separate table of water fees for the Senior Citizens discount.

The discussion was held regarding how the senior discount fee is currently applied.

City Attorney Saenz requested for the opportunity to return on a later date to discuss item further and gather more information regarding the legal age requirement for Senior Citizens discounts.

Assistant Development Services Director Dunlop stated if the Senior Citizen discount table is established, it would be created and approved on a separate ordinance.

The discussion was held regarding the reinspection fees for residential and miscellaneous permit fees.

Council Member Dr. Wallace Jr. inquired if the City could follow the Social Security Administration age table for the Senior Citizens discount. Director of Finance Collins stated the Senior Citizens discount age table did not have an effect on the fee schedule, and the table would be considered separately and presented as an ordinance.

MOTION: Upon a motion made by Council Member Hill and seconded by Council Member Weir the Council voted six (6) For and one (1) Against to approve Ordinance No. 538 amending the Manor Code of Ordinances, Appendix A Fee Schedule. Council Member Kruppa voted against. The motion carried.

Council Member Weir advised she would be abstaining from discussion and consideration of the following item as she was on the board for the Manor Lions Club. The appropriate Conflict of Interest Affidavit had been filled out and filed with the City Secretary.

4. Consideration, discussion, and possible action on the Manor Lions Club H.O.T. Funds application of reimbursement of actual expenses meeting the State of Texas Hotel Tax Law Requirements Section 351.101.

The City staff's recommendation was the City Council approve the application of up to \$3,500 once all qualified invoices and or receipts have been turned in for reimbursement.

John Burrell with the Manor Lions Club spoke on behalf of the Lion's Club and thanked the City for the assistance with the H.O.T. Funds.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Council Member Dye the Council voted six (6) For and none (0) Against to approve the application and invoices totaling \$700 in accordance with the Texas Hotel Tax Law Requirements Section 351.101. The motion carried.

5. Consideration, discussion, and possible action on the review of the City Council attendance from November 20, 2017 to November 20, 2018.

The discussion was held regarding the Charter language regarding the absences for City Council.

City Attorney Saenz explained the Charter language regarding the absences of three (3) consecutive regular meetings.

There was no action taken on this item.

Mayor Jonse adjourned the regular session of the Manor City Council into Executive Session at 7:22 p.m. Wednesday, December 19, 2018, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the following disannexation request: *Disannexation of 1.0 acres, Abstract 456 Survey 64 Kimbro L, locally known as 15108 Voelker Lane, Manor, TX 78653* at 7:22 p.m., on Wednesday, December 19, 2018, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 7:53 p.m. on Wednesday, December 19, 2018.

OPEN SESSION

The City Council reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code at 7:53 p.m. on Wednesday, December 19, 2018, in the Council Chambers of the Manor City Hall.

Mayor Jonse opened the floor for action to be taken on the items discussed in the Executive Session.

- *Disannexation of 1.0 acres, Abstract 456 Survey 64 Kimbro L, locally known as 15108 Voelker Lane, Manor, TX 78653. Applicant: Lena Ging. Owner: Lena Ging.*

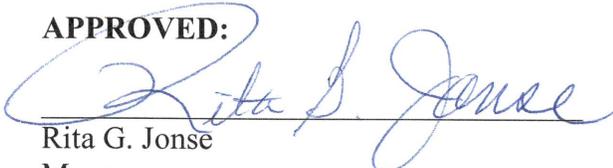
MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Dr. Wallace Jr., the Council voted seven (7) For and none (0) Against to accept the request withdrawal of the petition to deannexed. The motion carried unanimously.

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 7:54 p.m. on Wednesday, December 19, 2018.

These minutes approved by the Manor City Council on the 2nd day of January 2019.

APPROVED:



Rita G. Jonse
Mayor

ATTEST:



Luvia Tijerina, TRMC
City Secretary

